

**Village of Radisson**  
10598 W. Railroad Street  
Radisson, WI 54867

Village of Radisson Board held Regular Meeting on  
January 13, 2025, 5:00 p.m. at the Village Hall

**Minutes**

Attendees: President: Andrew Carli, Trustee: Robin Gutowski, Trustee: Nicole Simpson, Treasurer: Steve Jagelio, Clerk: Rebecca Moser, Public Works: Robert Sampson, Four attendees

CALL TO ORDER: The Board Meeting was called to order at 5:00 p.m. by President: Andrew Carli.

PLEDGE OF ALLEGIANCE: Was recited.

APPROVAL OF AGENDA: Trustee: Nicole Simpson made a motion to approve the agenda. Trustee: Robin Gutowski seconded the motion and the motion was carried.

APPROVAL OF MINUTES: Trustee: Robin Gutowski made a motion to approve the minutes from the Budget Meeting held on December 9, 2024. Trustee: Nicole Simpson seconded the motion and the motion was carried.

Trustee: Robin Gutowski made a motion to approve the minutes from the Regular Meeting held on December 9, 2024. Trustee: Nicole Simpson seconded the motion and the motion was carried.

AUDIENCE RECOGNITION: No audience comments

**BOARD COMMENTS:**

- President: Andrew Carli stated that the Feed My People food bank will be at the Catholic church on Wednesday, January 15, 2025, and stated that he has contact information if anyone wanted to help out.
- President: Andrew Carli would like to establish short and long-term goals for the Village.
- Trustee: Robin Gutowski stated that she spoke with Kate at the recycling center, and she would like her Winter hours (possible year-round hours) on Wednesdays changed from 6 p.m. to 8 p.m. and 5 p.m. to 7 p.m.
- Trustee: Nicole Simpson stated that James is doing a great job plowing the Village.

**REPORTS:**

- **TREASURER**
  - Village Treasurer Report: Trustee: Robin Gutowski made a motion to approve the Village Treasurer Report. Trustee: Nicole Simpson seconded the motion and the motion was carried.

- Water/Sewer Treasurer Report: Trustee: Nicole Simpson made a motion to approve the Water/Sewer Treasurer Report. Trustee: Robin Gutowski seconded the motion and the motion was carried.
- Village Voucher Report: Trustee: Robin Gutowski made a motion to approve the Village Voucher Report. Trustee: Nicole Simpson seconded the motion and the motion was carried.
- Water/Sewer Voucher Report: Trustee: Robin Gutowski made a motion to approve the Water/Sewer Voucher Report. Trustee: Nicole Simpson seconded the motion and the motion was carried.
- Public Works & Water/Sewer Update- Robert Sampson
  - Robert Sampson reported that he started chlorinating after a bad water sample. Thursday (January 16, 2025) new samples will be taken. In two weeks another set of samples will be taken.
  - A new battery was installed in the generator by the control building.
  - Robert will notify homeowners who need to run water to prevent freezing and notify Steve who will receive the trickle credit.
  - James changed four meters. The Village ran out of touch pads to install and more were ordered.
  - One out of the two properties that needed a meter installed by the owner is completed. The remaining property that requires a meter will be addressed in the Spring.
- Recycling Center Update- Kate Hendricks not present
  - Kate reported to Trustee: Robin Gutowski that she had both dumpsters emptied at the same time to save on pick-up costs.
  - President: Andrew Carli asked for the recycling center update to be removed from the agenda.

## OLD BUSINESS

- **Emergency Management discussion:** President: Andrew Carli discussed the need for an Emergency Management plan. There was a discussion about some Village resources in the event of a mass power outage. There are also a few classes that are coming up and Clerk: Rebecca Moser will look into the classes.
- **Clerk Classes:** The Board expressed interest in sending Clerk: Rebecca Moser to clerk classes and President: Andrew Carli suggested looking into UW Green Bay.
- **Employee Phones: Treasurer:** Steve Jagielo's phone is no longer working and Public Works: Robert Sampson's phone is not working very well. The Board discussed reimbursing the Clerk and Treasurer the monthly amount that is currently paid out for cell phones. The Board also discussed that Public Works: Robert Sampson should purchase a better quality phone.

## NEW BUSINESS

- a) **Discuss and Act on Resolution #01132025: RESOLUTION AUTHORIZING THE DIRECT CHARGE OF PUBLIC FIRE PROTECTION**

WHEREAS, The Village of Radisson, Sawyer County, Wisconsin (the "Municipality") owns and operates the Water Utility (the "utility") as a public utility; and

WHEREAS, the municipality provides public fire protection for the benefit of the public health, safety, and well-being of its residents; and

WHEREAS, the Utility is authorized by the Wisconsin Public Service Commission to recover the cost of providing and maintaining fire hydrants use for public fire protection; and

WHEREAS, the Municipality has determined it is in the public interest to change the manner in which public fire protection charges are paid for a combination of the municipal charge (via tax roll) basis and direct charge on water bills, based on an equivalent meter size basis, thus, allowing for the collection of public fire protection charges from property owners not presently subject to property taxes; and

WHEREAS, \$26,944 of Public Fire Protection Charges shall be a direct charge on water utility bills and the remaining balance of Public Fire Protection Charges shall remain on the tax roll. The Wisconsin Public Service Commission cost of service study results tentatively indicate a total public fire protection charge of \$45,939 for 2025; and

WHEREAS, in accordance with Wis. Stat. Sec. 196.03(3)(b), the Municipality has chosen to have the Utility bill a specific dollar amount for public fire protection;

NOW, THEREFORE, BE IT RESOLVED, that the new basis for public fire protection shall be \$45,939, which includes \$26,944 which will be collected through direct charge on monthly utility bills for public fire protection based on an equivalent meter basis and the remaining current balance of \$18,995 to continue being placed on the tax roll; and

BE IT ALSO RESOLVED, that this charge shall be effective the latter of March 1<sup>st</sup>, 2025, or upon review and approval by the Public Service Commission of the State of Wisconsin.

Effective Date. This Resolution shall take effect immediately upon its adoption and approval and remain in effect. Dated this 13<sup>th</sup> day of January 2025.

President: Andrew Carli made a motion to approve Resolution #01132025. Trustee: Robin Gutowski seconded the motion and the motion was carried.

- **2024 Budget discussion: Budget vs. Actual:** The Board discussed the budget vs Actual revenue and expenses.

## ANNOUNCEMENTS

- The next Regular Board Meeting is scheduled for February 10, 2025, at 5:00 p.m.

ADJOURN TO CLOSED SESSION: President: Andrew Carli adjourned the meeting to closed session at 5:40 p.m.

## CLOSED SESSION

Attendees: President: Andrew Carli, Trustee: Robin Gutowski, Trustee: Nicole Simpson

CLOSED SESSION: The Board and attendees met to discuss employee performance reviews.

ADJOURN CLOSED SESSION: President: Andrew Carli made a motion to adjourn the closed session meeting, the motion was seconded by Trustee: Robin Gutowski and Trustee: Nicole Simpson, and the meeting was adjourned.

Posted:

By: Rebecca Moser, Clerk

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