

MINUTES

Village of Radisson Board of Trustees, Regular Meeting

July 8, 2024, 5:00 p.m. at the Village Hall

Attendees: President: Andrew Carli, Trustee: Robin Gutowski, Trustee: Nicole Simpson, Treasurer: Steve Jagelio, Clerk: Rebecca Moser, and three attendees.

CALL TO ORDER: The Board Meeting was called to order at 5:00 p.m. by President Carli.

PLEDGE OF ALLEGIANCE: Was recited.

APPROVAL OF AGENDA: Clerk: Rebecca Moser asked for the correction on the agenda asking on line 9 to add discuss and act on Resolution number 06132024 and line 10 to add discuss and act on Resolution number 07082024. Trustee: Gutowski made a motion to approve the amended agenda. Trustee: Simpson seconded the motion and the motion was carried.

APPROVAL OF MINUTES: The Board reviewed the minutes from the 6/10/2024 regular meeting. Trustee: Gutowski made a motion to approve the minutes. Trustee: Simpson seconded the motion and the motion was carried.

The Board reviewed the minutes from the 6/13/2024 Special Meeting. Trustee: Simpson made a motion to approve the minutes. Trustee: Gutowski seconded the motion and the motion was carried.

AUDIENCE RECOGNITION: One audience member asked about minutes from 2023 not being uploaded on the website.

BOARD COMMENTS: President: Carli further discussed his interest in distributing a newsletter for the Village and an interest in a long-range plan for Village improvements.

Trustee: Simpson expressed interest in hiring a lawn service to maintain the ballpark through Harvest Fest.

The Board discussed creating an ad to post on Indeed for a position to assist Public Works.

The Board discussed the credit cards being deactivated. Trustee: Gutowski made a motion to pause the meeting to call the credit card company. Trustee: Simpson seconded the motion and the motion was carried. The meeting resumed at 5:30 p.m.

REPORTS:

- Trustee: Gutowski made a motion to approve the Village Treasurer's Report, the motion was seconded by Trustee: Simpson, and the Village Treasurer's Report was approved.
- Trustee: Simpson made a motion to approve the Water/ Sewer Treasurer's Report, the motion was seconded by Trustee: Gutowski, and the Water/ Sewer Treasurer's Report was approved.
- Trustee: Gutowski made a motion to approve the Village Voucher Report, the motion was seconded by Trustee: Simpson, and the Village Voucher Report was approved.
- Trustee: Gutowski made a motion to approve the Water/Sewer voucher report. Trustee: Simpson seconded the motion and the Water/Sewer voucher report was approved.

PUBLIC WORKS/ WATER & SEWER-Robert Sampson was not present but left a report with the Village to review.

RECYCLING UPDATE- Kate Hendricks was not present to provide a report. President: Carli informed the Board that he requested a new dumpster placement.

OLD BUSINESS

LAND USE PERMIT: DISCUSS AND ACT ON RESOLUTION: 06132024 **WHEREAS**, The Village Board has determined a need to revise the ordinance for the issuance of the Land Use Permit to provide more clarity. The changes made are as follows. Line “A” stating the Demolition of structures be removed. Line “B” be changed from stating “A resulting increase in square footage (roof or footprint) to say “A resulting increase more than 120 square feet, in square footage (roof or "footprint)". Line “D” be changed from stating Detached structures, including but not limited to porches, carports, garages, storage sheds, decks and outbuildings to say “Detached structures more than 120 square feet, including but not limited to porches, carports, garages, storage sheds, decks, and outbuildings.”

NOW, THEREFORE BE IT RESOLVED, the Village Board has determined the new ordinance will read as follows.

- 11.02010 When Required.
- 11.02020 Additional Provisions
- 11.02030 Enforcement
- 11.02010 When Required

- A. A resulting increase more than 120 square feet, in square footage (roof or "footprint").
- B. A change in the roof lines or "footprint" of a dwelling.
- C. Detached structures more than 120 square feet, including but not limited to porches, carports, garages, storage sheds, decks and outbuildings.
- D. Fencing including but not limited to fencing for privacy, security, or containment.
- E. Ditching, excavation, and filling of land that would interrupt or alter the natural or existing flow of water.

11.02.020 Additional Provisions

- A. A ten-foot (10') separation from property lot lines is required for all new construction.
- B. The Village reserves the right to deny a land use permit for any project or structure deemed inappropriate for the surrounding neighborhood.
- C. Applications for land use permits can be obtained through the office of the Clerk or the Public Works Department. Completed applications must be delivered to the Public Works Department for review. Approval to proceed is subject to review and approval by the Village Board.
- D. A fee of \$50.00 will be charged for land use permits. Payment must be made at time of application.
- E. If permit is applied for AFTER beginning construction, the fee will be \$150.00. Construction must stop immediately until the Land Use Permit is approved. If any changes are subsequently required by the terms of the permit, all changes will be made at the applicant's expense.

11.02.030 Enforcement

Any person who constructs, erects, or places a building or structure on land in the Village of Radisson in violation of any provision of this Ordinance shall be required to forfeit not less than \$10. Or more than

\$100. for the first offense; not less than \$100. or more subsequent offenses. Each day a violation continues constitutes a separate offense. These forfeitures are in addition listed above. Trustee: Gutowski made a motion to approve the amended Resolution. Trustee: Simpson seconded the motion and the motion was carried.

NEW BUSINESS

- **ADJUSTED SEWER RATES FORM UNMETERED, 1", AND 1.5": DISCUSS AND ACT ON RESOLUTION: 07082024 Resolution for adjusted sewer rates for unmetered, 1" & 1.5" pipes: WHEREAS,** The Village Board has determined a need to revise the charges imposed upon sewer service users with 1" and 1.5" pipes in order to maintain the proportionality among user classes of the service charge system, and to ensure that adequate revenues are available for operation, maintenance, and replacement costs.

NOW, THEREFORE BE IT RESOLVED, the Village Board has determined new sewer rates for 1" pipes will be effective July, 8th 2024. The current flat rate of \$37.34 will be changed to \$52.34. The current usage rate of \$6.46 for the first 1,000 gallons will be changed to \$8.46. The overage rate of \$2.00 will remain. The Village Board has determined new sewer rates for 1.5" pipes will be effective July, 8th 2024. The current flat rate of \$47.86 will be changed to \$62.86. The current usage rate of \$6.46 for the first 1,000 gallons will be changed to \$8.46. The overage rate of \$2.00 will remain. The Village Board has determined new sewer rates for unmetered pipes will be effective July, 8th 2024. The current flat rate of \$41.80 will be changed to \$56.80. The current usage rate of \$6.46 for the first 1,000 gallons will be changed to \$8.46. The overage rate of \$2.00 will remain.

- **PAYROLL PERIOD DISCUSSION:** The Board discussed the payroll period for Board Members.

ANNOUNCEMENTS The next Regular Board Meeting is scheduled for August 5, 2024 at 5:00 p.m.

ADJOURN Trustee: Gutowski made a motion to adjourn at 6:43 p.m., the motion was seconded by Trustee: Simpson and the meeting was adjourned.

Posted:

By: Rebecca Moser, Clerk

Services are provided on an Equal Opportunity basis. Reasonable accommodations for alternate means of communication or access for individuals with disabilities will be made upon request.