

# MINUTES

December 18, 2023 5 pm  
Special Village Board Meeting  
2024 Public Budget Meeting

Meeting was called to order by President Andrew Carli at 5 pm. The Pledge of Allegiance was recited by those in attendance. Approval of the agenda was done by Amy Bullerwell and seconded by President Carli.

The 2024 Village of Radisson Budget was up for discussion. Audience in attendance was given 3 minutes per person to address the board, discussion was held regarding the hours of employees, work done by the same employees, and the budget itself. A motion was made by Michael Simpson and seconded by Arlene Turner to reject the budget as presented.

President Carli assured the audience that the board would be making changes to the budget as needed due to new numbers coming in and changes being made. The budget will be amended at a later date. Budget was approved by President Carli and seconded by Trustee Bullerwell, rejected by Trustee Gutowski.

A motion was made by President Carli and seconded by Amy Bullerwell, Robin Gutowski rejected the motion, for the proposed Tax Equivalent (or payment in lieu of taxes for the utility). This resolution will make it possible to be used if and when it may be needed. This resolution does not mean the board is going to use it at this time.

Motion made by Robin Gutowski and seconded by Amy Bullerwell to approve the Memorandum of Understanding with the County Clerk Lynn Fitch to do the duties of Interim Election Clerk, and Voter Registration Services needed due to the current lack of a Village Clerk.

A Motion was made by President Carli and seconded by Amy Bullerwell to enter closed session.

Motion made By President Carli to return to open session, seconded by Robin Gutowski.

Motion made at 6:10pm to adjourn the meeting by Robin Gutowski, second by President Carli.

BRANDH / WATER TAX EQUIVALENT  
32,344.31

RESOLUTION 2023-1

To authorize and reinstate the water utility tax equivalent payable to the General Government pursuant to section 66.0811 of the Wisconsin Statutes

Whereas, on an annual basis the Village's Water Utility is required to complete a payment in lieu of tax (PILOT) and whereas, the calculation of the PILOT is in accordance with Wisconsin Administrative Code PSC 109; and

Whereas, the Village General Fund will charge the Village Water Utility the amount of the annual PILOT; and

Whereas, the PILOT will be billed annually to the Village Water Utility; and

Whereas, Section 66.0811 of the Wisconsin Statutes provides for the Village the ability to charge it's water utility a PILOT; and

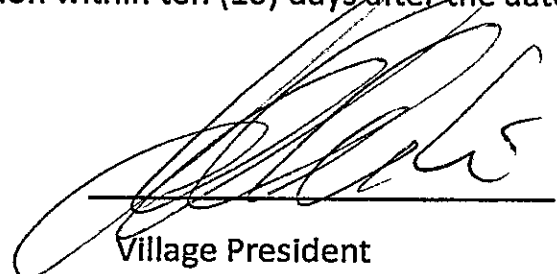
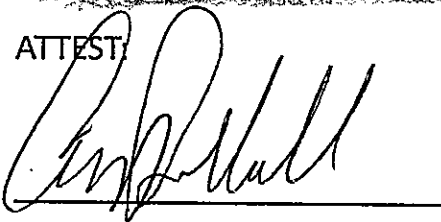
Whereas, there being adequate funds available within the annual water utility operating budget to pay the calculated PILOT amount to the General Village.

Now, therefore be it resolved by the Village Board of Radisson that in accord with Section 66.081 of the Wisconsin Statutes, the Village is approving the reinstatement of the Water Utility PILOT effective for calendar year ended December 31, 2023.

Be it further resolved that the Village Clerk is hereby authorized to make said calculation and to post a copy of this Resolution within ten (10) days after the date of adoption hereof.

Adopted this 18<sup>TH</sup> day of December, 2023

ATTEST

  
Village President

~~Village Clerk~~ Trustee

**Memorandum of Understanding between the Village of Radisson  
and the County of Sawyer relating to WISVOTE (Voter Registration  
services)**

FOR AND IN CONSIDERATION, of the terms and conditions contained herein, the parties hereto agree as follows;

1. RELIER and PROVIDER understands that the State intends to maintain the official centralized database of voter registration information for WISVOTE.
2. RELIER and PROVIDER understand their responsibilities and requirements for complying with the federal Help America Vote Act of 2002 and state statutes. RELIER and PROVIDER accept their respective responsibilities to implement voter registration policies, procedures, and practices and maintain each voter's current registration documentation.
3. RELIER is required to keep on file the completed original active Voter Registration Applications and submit a photocopy for data entry into WISVOTE to the PROVIDER. RELIER agrees to provide completed voter registrations throughout the year. Any voter registration provided less than twenty (20) days before any election is not guaranteed to be included on the poll list for that election.
4. RELIER agrees to reimburse Sawyer County for allowable election costs under Wisconsin Statute § 5.68 (2) and (3) as follows:
  - a. Ballot printing costs incurred under 5.68(2)
  - b. Programming fees for machines which include a municipal contest, including the State required HAVA equipment
  - c. Chain of custody fees, memory device fees, and applicable shipping charges
  - d. The proportionate fee for combined required election notices printed
  - e. RELIER requests PROVIDER to scan poll books and balance the voter count for the election for a fee equal to \$1.25 per participating voter in the election.
    - i. \$50 fee charged should we need to troubleshoot errors or missing information in the reconciliation process
  - f. RELIER requests PROVIDER to update WISVOTE and track absentee voter activity for a fee equal to \$1.25 per participating voter in the election. RELIER is required to provide absentee voter information to the PROVIDER within the time limit required by law.
  - g. RELIER requests PROVIDER to enter and maintain voter

registration data provided by RELIER within WISVOTE. RELIER agrees to pay a fee to PROVIDER equal to \$1.50 per registered voter on March 31 of each year.

- h. If in the case where the County Clerk is temporarily appointed Municipal Clerk for the purposes of administering the election functions ONLY, the following election costs apply only during the period of temporary appointment:
  - i. The municipality shall be responsible for checking the municipal clerk email account and responding to messages from the County Clerk on a timely basis as they pertain to any election function
  - ii. The municipality shall be responsible for providing copies of all nomination papers for any municipal candidate in an election to the County Clerk by the required deadline in the election calendar of activities
  - iii. The municipality shall reimburse the County for any postage incurred to mail election materials to voters
  - iv. The municipality shall pay a fee to the Provider of \$2 per absentee voter ballot prepared and mailed out
  - v. The municipality shall pay a fee to the Provider of \$1 per absentee voter to maintain the absentee voter log activity during an election period
  - vi. The municipality shall pay a fee to the Provider of \$2 to prepare the Certificate of Nomination (EL-405) for the slate of candidates in any municipal election
  - vii. The municipality shall meet all pick up and delivery deadlines required for election materials in a given election period
  - viii. The municipality shall continue its own oversight of the election day process with its designated election workers and fulfill the accurate submission of election materials to the County Clerk office per the statutory deadline of 4pm the day following any given election (including accurate completion of the tally sheet, inspectors statement, and all other election day materials that are returned to the County Clerk to close out the election)
5. PROVIDER agrees to enter and maintain RELIER's voter registration data within WISVOTE, enter and maintain RELIER's absentee voter activity according to the time limit required by law, scan poll books, and balance the voter count for elections.
6. PROVIDER will forward invoices to RELIER detailing fees after each election. RELIER will submit payment to PROVIDER

within 60 days from receipt of invoice.

7. Either party to this MOU may terminate the MOU by providing ninety (90) days prior written notice to the other party.
8. The persons signing this Agreement warrant that they have been authorized to enter into this Agreement by and on behalf of their respective parties and they have full and complete authority to bind their respective parties by executing this Agreement.
9. This MOU is effective January 1, 202~~2~~<sup>3</sup> through June 30, 202~~2~~<sup>3</sup>. In addition, this agreement will extend in six-month increments unless officially terminated.

IN WITNESS WHEREOF, the parties, intending to be legally bound, have executed this Agreement on the date shown below.

Municipality

Village of

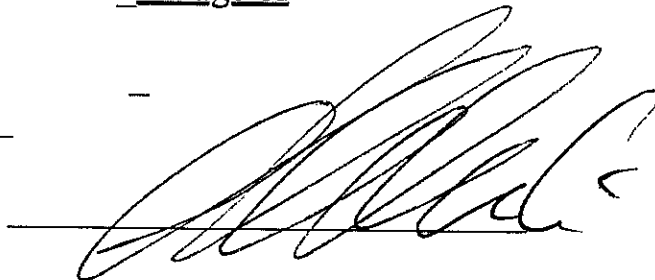
Radisson

Printed Name

ANDREW CARLI

Signed

Name



Title

Village of Radisson

President

Date

12/18/23